

**Schedule 1 — Fees**

[r. 4 and 12]

*[Heading inserted: SL 2023/120 r. 28.]***Division 1 — General***[Heading inserted: SL 2023/120 r. 28.]*

<b>Item</b>	<b>Matter</b>	<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
		<b>Fee for individual or eligible entity</b>	<b>Fee for entity</b>	<b>Fee for eligible individual</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>
1.	(a) For every order or conviction drawn up in the Court's criminal jurisdiction	23.00	23.00	6.90
	(b) For issue of a duplicate document or order	23.00	23.00	6.90
2.	For the service of an application, summons, originating process, notice or order of the Court or other process requiring service	101.00	101.00	101.00
	Note for this item: The fee is payable whether or not the service is successful and covers up to 3 attempts at service at the same address.			
3.	If it is necessary to travel to execute a warrant or other process, or on service of a summons, order of the Court, other process or document, or			

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		<b>\$</b>	<b>\$</b>	<b>\$</b>
	on making an arrest or for all attempts, attendances and inspections, from the enforcement officer's office or nearest police station —			
	(a) for each kilometre travelled (1 way) in the metropolitan region	2.50	2.50	2.50
	(b) for each kilometre travelled (1 way) outside the metropolitan region	2.80	2.80	2.80
	Note for this item: If more than 1 process or document is executed or served by an enforcement officer at the same time on the same person, or on different persons at the same address, only 1 fee for kilometres travelled is chargeable.			
4.	(a) For searching a record or proceeding (other than a search by or on behalf of a party to the proceedings) in the Court's civil jurisdiction	58.50	58.50	17.55

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	(b) For listening to or viewing an electronic recording that requires supervision by an officer of the Court —			
	(i) a search fee	58.50	58.50	17.55
	(ii) in addition to the search fee, for each hour of the officer's time	142.50	142.50	42.80
	Note for this item:			
	Paragraph (a) does not apply in relation to information provided under the <i>Magistrates Court (General) Rules 2005</i> rule 41A.			
5.	For provision of information under the <i>Magistrates Court (General) Rules 2005</i> rule 41A —			
	(a) fee per case specified in the information	2.60	2.60	0.80
	(b) annual fee for information provided by email to approved recipient	84 064.00	84 064.00	84 064.00
	Note for this item:			
	The fee under paragraph (b) is payable on the date on which the recipient is approved by the Attorney General and on each anniversary of that date.			

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		<b>\$</b>	<b>\$</b>	<b>\$</b>
6.	(a) On an application or summons for the production of records or documents that are required to be produced to a court, tribunal, arbitrator or umpire	85.50	85.50	25.60
	(b) If an officer is required to attend at a court or place out of the Court building where the officer is based —			
	(i) the officer's reasonable expenses			
	(ii) in addition, for each hour the officer is necessarily absent from the officer's office	123.00	123.00	36.90
7.	(a) For copies of documents or exhibits, for each page or part of a page	2.45	2.45	0.75
	(b) For a copy of reasons for judgment —			

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		<b>Fee for individual or eligible entity</b>	<b>Fee for entity</b>	<b>Fee for eligible individual</b>
		\$	\$	\$
	(i) for each copy issued to a person who is not a party to the proceedings	20.30	20.30	6.10
	(ii) for each copy in excess of 1 copy issued to a party to the proceedings	20.30	20.30	6.10
	(iii) for each copy consisting of 10 or more pages, an additional fee per page	2.60	2.60	0.80
	(c) For certifying that a document is a true copy — an additional fee	25.90	25.90	7.75
	Note for this item: The fee under paragraph (a) for a copy of an application is not payable if circumstances under regulation 6(4) exist.			
8.	(a) For the provision of a transcript, or part of a transcript —			
	(i) provided within 1 day after the day on which the fee is paid	26.90 plus 11.10 per page	26.90 plus 22.20 per page	8.05 plus 3.35 per page

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<b>Item</b>	<b>Matter</b>	<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
		<b>Fee for individual or eligible entity</b>	<b>Fee for entity</b>	<b>Fee for eligible individual</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>
	(ii) provided within 2 days after the day on which the fee is paid	26.90 plus 10.20 per page	26.90 plus 20.30 per page	8.05 plus 3.05 per page
	(iii) provided within 4 days after the day on which the fee is paid	26.90 plus 9.60 per page	26.90 plus 19.40 per page	8.05 plus 2.90 per page
	(iv) provided within 7 days after the day on which the fee is paid	26.90 plus 9.30 per page	26.90 plus 18.45 per page	8.05 plus 2.80 per page
	(v) provided within 14 days after the day on which the fee is paid	26.90 plus 7.85 per page	26.90 plus 15.75 per page	8.05 plus 2.35 per page
	(vi) provided on a running basis (i.e. periodically throughout or following the day of the proceedings)	26.90 plus 11.80 per page	26.90 plus 23.60 per page	8.05 plus 3.55 per page
	(b) For the provision of a copy of a transcript, or part of a transcript, if the transcript or part has already been provided to the person requesting the copy —			

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		<b>Fee for individual or eligible entity</b>	<b>Fee for entity</b>	<b>Fee for eligible individual</b>
		\$	\$	\$
	(i) electronic format, per copy	28.10	28.10	8.45
	(ii) paper copy, per page	2.80	2.80	0.85

Note for this item:

Fees under this item are payable in the case of an indictable offence dealt with summarily.

*[Division 1 inserted: SL 2023/120 r. 28.]*

**Division 2 — Civil jurisdiction**

*[Heading inserted: SL 2023/120 r. 28.]*

<b>Item</b>	<b>Matter</b>	<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
		<b>Fee for individual or eligible entity</b>	<b>Fee for entity</b>	<b>Fee for eligible individual</b>
		\$	\$	\$
1.	On filing a claim or originating process to commence proceedings in the Court —			
	(a) for a claim not exceeding \$10 000	169.00	328.00	50.50
	(b) for a claim exceeding \$10 000 but not exceeding \$50 000	430.00	838.00	100.00

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		<b>Fee for individual or eligible entity</b>	<b>Fee for entity</b>	<b>Fee for eligible individual</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>
	(c) for a claim exceeding \$50 000	684.00	1 331.00	100.00
	Note for this item: The fee is not payable in respect of applications referred to in item 10 or 11.			
2.	On filing a counterclaim, a set-off, a third party claim or other application for which no fee has been provided in this Division —			
	(a) for a claim not exceeding \$10 000	109.50	214.00	32.90
	(b) for a claim exceeding \$10 000 but not exceeding \$50 000	201.00	331.00	60.50
	(c) for a claim exceeding \$50 000	319.00	533.00	95.50
3.	On commencing an appeal —			
	(a) for a claim not exceeding \$10 000	56.50	145.00	16.95
	(b) for a claim exceeding \$10 000 but not exceeding \$50 000	84.50	221.00	25.30
	(c) for a claim exceeding \$50 000	113.00	297.00	33.90

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		<b>Fee for individual or eligible entity</b>	<b>Fee for entity</b>	<b>Fee for eligible individual</b>
		\$	\$	\$
4.	Application for hearing —			
	(a) for a claim not exceeding \$10 000	266.00	519.00	80.00
	(b) for a claim exceeding \$10 000 but not exceeding \$50 000	486.00	938.00	100.00
	(c) for a claim exceeding \$50 000	540.00	1 048.00	100.00
	Notes for this item:			
	1. The fee is not payable for applications for hearing matters dealt with under the minor cases procedure, residential tenancies proceedings, applications referred to in item 10 or 11 or for relisting a hearing, or if the proceedings are of an interlocutory nature only.			
	2. No fee is payable in respect of listing an appeal for hearing.			
	3. No fee is payable by the defendant for applications for hearing of a set-off or counterclaim providing this fee has been paid previously by the applicant.			
	4. Includes pre-trial conference, mediation conference, directions hearing and listing conference.			
5.	For allocation of a date or dates of hearing of an application, appeal or proceedings, for each half day allocated —			
	(a) for a claim not exceeding \$10 000	153.50	403.00	46.00
	(b) for a claim exceeding \$10 000 but not exceeding \$50 000	272.00	702.00	81.50

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		<b>Fee for individual or eligible entity</b>	<b>Fee for entity</b>	<b>Fee for eligible individual</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>
	(c) for a claim exceeding \$50 000	388.00	1 000.00	100.00
	Notes for this item:			
	1. The fee is not payable for matters dealt with under the minor cases procedure, residential tenancies proceedings or applications referred to in item 10 or 11.			
	2. No fee is payable if the proceedings are of an interlocutory nature only.			
	3. The fee to be charged is to be determined on the basis that the days allocated for a hearing are the number of days determined by the Court at a listing conference.			
	4. The fee is to be refunded or transferred to a new allocated date or dates if the Court or registrar is satisfied that an adjournment was due to circumstances beyond the control of the parties. Otherwise the fee is non-refundable in respect of any allocated dates that are not required.			
	5. If written advice of settlement or written notice of intended adjournment is received by the Court no later than 35 days before the date allocated for the commencement of the hearing of the proceedings, an amount equal to 75% of the fee is refundable. If written advice of settlement or written notice of intended adjournment is received by the Court no later than 21 days before the date allocated for the commencement of the hearing of the proceedings, an amount equal to 50% of the fee is refundable.			
6.	Half daily hearing fee before the Court constituted by a magistrate —			
	(a) for a claim not exceeding \$10 000	153.50	403.00	46.00
	(b) for a claim exceeding \$10 000 but not exceeding \$50 000	272.00	702.00	81.50

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		<b>Fee for individual or eligible entity</b>	<b>Fee for entity</b>	<b>Fee for eligible individual</b>
		\$	\$	\$
	(c) for a claim exceeding \$50 000	388.00	1 000.00	100.00
	Notes for this item:			
	1. The fee is not payable for matters dealt with under the minor cases procedure, residential tenancies proceedings or applications referred to in item 10 or 11.			
	2. No fee is payable if the proceedings are of an interlocutory nature only.			
	3. The fee to be charged is to be paid in respect of any number of hearing days or half days greater than the number of hearing days for which a fee has been paid under item 5.			
	4. The daily fee becomes payable on a day-to-day basis and is payable prior to the daily reconvening of the hearing.			
7.	On filing of an interlocutory application or application for assessment of damages or summary judgment that requires hearing before a magistrate or registrar —			
	(a) for a claim not exceeding \$10 000	141.50	275.00	42.40
	(b) for a claim exceeding \$10 000 but not exceeding \$50 000	170.00	328.00	51.00
	(c) for a claim exceeding \$50 000	228.00	448.00	68.50

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		<b>\$</b>	<b>\$</b>	<b>\$</b>

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Notes for this item:

1. The fee is not payable for matters dealt with under the minor cases procedure, residential tenancies proceedings or applications referred to in item 10 or 11.
2. The fee is inclusive of the hearing of the application and includes an adjournment of the hearing.
3. The fee is not payable for matters dealt with in the absence of a party.

8. On an appointment to assess a bill of costs —

(a) for a claim not exceeding \$10 000	141.50 plus 2.50%	275.00 plus 2.50%	42.40
(b) for a claim exceeding \$10 000 but not exceeding \$50 000	170.00 plus 2.50%	328.00 plus 2.50%	51.00
(c) for a claim exceeding \$50 000	228.00 plus 2.50%	448.00 plus 2.50%	68.50

Notes for this item:

1. The fee is not payable for matters dealt with under the minor cases procedure, residential tenancies proceedings or applications referred to in item 10 or 11.
2. The % rate is to be applied to the amount at which the bill is drawn.
3. If the parties agree on the bill of costs and the appointment is cancelled, the following percentage of the fee paid is to be refunded —
  - (a) if the appointment is cancelled less than 3 days before the day of the appointment — nil;
  - (b) if the appointment is cancelled 3 days or more and less than 10 days before the day of the appointment — 50%;
  - (c) if the appointment is cancelled 10 days or more before the day of the appointment — 80%.

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		<b>\$</b>	<b>\$</b>	<b>\$</b>
9.	On the execution of an arrest warrant —			
	(a) for arresting the person	185.50	185.50	185.50
	(b) for conveying the person to a court or a custodial place and releasing the person from arrest or custody	184.00	184.00	184.00
	(c) for each 30 minutes after 2 hours and 30 minutes that an enforcement officer is required to keep the person in custody until the person is conveyed to a court or a custodial place	48.60	48.60	48.60

Notes for this item:

1. The fee under paragraph (a) is payable whether or not the Sheriff's functions under the warrant are performed and includes up to 3 attempts to perform the functions at the same address.
2. The fee under paragraph (a) includes the costs of —
  - (a) receiving and printing the warrant; and
  - (b) attendances and inquiries before attempting arrest; and
  - (c) giving any notice; and
  - (d) making any report.

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		<b>Fee for individual or eligible entity</b>	<b>Fee for entity</b>	<b>Fee for eligible individual</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>
10.	For an application for an extraordinary licence under the <i>Road Traffic (Authorisation to Drive) Act 2008</i> section 27	255.00	N/A	76.50
11.	On filing —			
	(a) an application for a misconduct restraining order under the <i>Restraining Orders Act 1997</i>	168.00	168.00	50.50
	(b) an application under the <i>Disposal of Uncollected Goods Act 1970</i>	168.00	168.00	50.50
	(c) an application under the <i>Fines, Penalties and Infringement Notices Enforcement Act 1994</i> section 101, 101AA or 101A	168.00	168.00	50.50
	(d) an application under the <i>Dividing Fences Act 1961</i>	168.00	168.00	50.50
	(e) an application under the <i>Pawnbrokers and Second-hand Dealers Act 1994</i>	168.00	168.00	50.50

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*[Division 2 inserted: SL 2023/120 r. 28.]*

**Division 3 — Criminal jurisdiction**

*[Heading inserted: SL 2023/120 r. 28.]*

Item	Matter	Column A Fee for individual or eligible entity \$	Column B Fee for entity \$	Column C Fee for eligible individual \$
1.	On filing —			
	(a) a prosecution notice	141.50	141.50	42.40
	(b) an application under the <i>Criminal Procedure Act 2004</i> section 71	141.50	141.50	42.40
2.	For the issue of a summons or court hearing notice to an accused	27.20	27.20	8.15
3.	For a warrant —			
	(a) issue of warrant	141.50	141.50	42.40
	(b) execution of warrant	184.00	184.00	184.00

*[Division 3 inserted: SL 2023/120 r. 28.]*